



SIMON FRASER UNIVERSITY
THINKING OF THE WORLD

SCHOOL OF INTERACTIVE ARTS & TECHNOLOGY (SIAT)

250 – 13450 102 Avenue
Surrey BC Canada V3T 0A3
T: 778.782.7517
F: 778.782.7478
www.siat.sfu.ca

September 8, 2009

Andrew HAWRYSHKEWICH

Dear Andrew,

Enclosed is the evaluation report for the Teaching Assistant (TA) position you held in **Summer 2009** for IAT 102 D101, D105, D106 – **GRAPHIC DESIGN**. The School of Interactive Arts and Technology (SIAT) strives to achieve excellence in program delivery. Course/Instructor and Teaching Assistant evaluations provide us with important feedback on areas where we are successful and those where we need to improve.

With a view to continually improve program delivery, SIAT monitors Teaching Assistant performance and aims to provide support to individuals in need of skill development. The details of this policy are attached.

Questions 9 and 10, on the evaluation form, have been used as indicators of overall performance. Personal scores above 2.7 on questions 9 and 10 are considered satisfactory performance as a TA. The average score for **all** Teaching Assistants in **Summer 2009** is: question 9 = 3.17; question 10 = 3.18.

Please read your evaluation carefully to learn more about your personal strengths and weaknesses. Your evaluation was considered satisfactory. If there are still areas where you would like to improve your performance, you might consider one or more of the following:

1. Attend the Teaching Assistant Fundamentals Workshop Series training offered every Wednesday starting on September 2nd and ending on November 4th. For more information, see our website: <http://www.siat.sfu.ca/ta-tools>
2. Attend Teaching Assistant training offered each year by the Learning and Instructional Development Centre (LIDC). For more information on the workshop dates, please view

the "Calendar of Events" (<https://webserver.lidc.sfu.ca/tep/fall-09/calendar.php>) or contact Valerie Moorman, Undergraduate Program Assistant at vhm@sfu.ca, phone 778.782.7517.

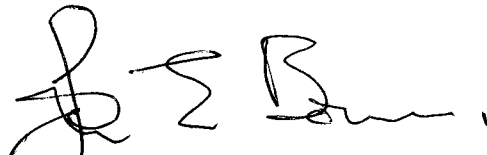
3. Attend a more intensive Instructional Skills Workshop offered by LIDC at SFU. Workshop dates coming up in 2009 are September 11th, 22nd, 29th, October 6th and 13th. Please contact Christine Kurbis – Program Coordinator by email christine_kurbis@sfu.ca or by phone 778.782.5529 for more information.
4. Ask for feedback on your performance from the course instructor and/or other TAs. Explore ways that you can address specific concerns.
5. Discuss these issues with your supervisor, the Graduate Program Chair, SIAT Director or other faculty members and ask for suggestions on how to improve your teaching skills.
6. If applicable, attend the International Teaching Assistant Seminar offered by Continuing Studies. For more information or to register for this seminar please contact: Continuing Studies; phone 778.782.3380; website: <http://www.sfu.ca/cstudies/lang/ita/index.htm>

Please complete the enclosed response form and indicate what steps you will be taking to improve your skills as a Teaching Assistant. Return your signed form to Undergraduate Program Assistant, Valerie Moorman by: **Friday, September 18, 2009.**

If you have any questions about the above, please contact Lynne Jamieson, Manager, Academic and Administrative Services at lynnej@sfu.ca or phone 778.782.7442.

Thank you for your contribution to SIAT's programs.

Sincerely,



John Bowes
Professor and Director, SIAT

T.A.: HAMRYSHEK WICH A
 Course: IAT 102
 Semester: 09-2

D101

TEACHING ASSISTANT EVALUATION

	Frequency Distribution						Valid No Responses Resp.			
	Weight:	4	3	2	1	0				
1. How often did you attend your tutorial (or lab)?	always	19 86%	2 9%	1 5%	0 0%	0 0%	hardly ever	3.82	22	0
2. Tutorials (or labs) and lectures were	coordinated	6 27%	9 41%	6 27%	1 5%	0 0%	not coordinated	2.91	22	0
3. Was the T.A. reasonably accessible for extra help?	available	11 50%	7 32%	4 18%	0 0%	0 0%	never available	3.32	22	0
4. Did the T.A. keep to his/her scheduled office hours?	always	16 73%	4 18%	2 9%	0 0%	0 0%	hardly ever	3.64	22	0
5. Questions during tutorial (or lab) were	encouraged	13 59%	8 36%	0 0%	1 5%	0 0%	discouraged	3.50	22	0
6. The T.A.'s marking was	fair	9 41%	7 32%	5 23%	1 5%	0 0%	unfair	3.09	22	0
7. The T.A.'s interest in the course content appeared to be	high	12 55%	9 41%	1 5%	0 0%	0 0%	low	3.50	22	0
8. Was the T.A. punctual in starting tutorials (or labs)?	always	11 50%	10 45%	1 5%	0 0%	0 0%	hardly ever	3.45	22	0
9. I would rate the tutorial (or lab) as		8 36%	10 45%	4 18%	0 0%	0 0%		3.18	22	0
10. I would rate the T.A.'s teaching ability as		10 45%	8 36%	4 18%	0 0%	0 0%		3.27	22	0



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SIAT Teaching Assistant Evaluation Remarks

Teaching Assistant:	Andrew Hawryshkewich
Semester:	Summer 2009 (1094)
Course:	IAT 102 – Graphic Design
Section:	D101

General Comments: This form contains all of the student responses for the 2 questions below. All student responses for each question were pooled together; individual student responses are separated by bullet points.

Question 1: What do you consider to be the strongest and weakest features of the T.A?

Strongest:

- Funny and knowledgeable.
- Not much to say except very nice guy! Super chill!
- Great knowledge on the subject. Very helpful.
- Good teacher, engaging, shares interest in subject.
- Full of knowledge, good speaker.
- Great attitude, nice guy.
- Always available for help.
- He was approachable and friendly.
- Really enjoys the course and love to give us help.
- Got a broad exposure to the course. I really enjoyed his class and ideas. And he was always keen to give us feedback and always provides good ideas for improvement.
- Was blunt, direct, was able to express what course content was important and was more helpful than a TA trying to sugar coat things.

Weakest:

- Maybe timing labs usually took long.
- Show a bit more interest.
- Unclear a bit on projects and assignments, feeling confused about details.
- He sometimes contradicted with what we had learned from the professor – was not always extensive enough with feedback.



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SIAT Teaching Assistant Evaluation Remarks

- Andrew was a bit quick to berate someone looking for help.

Question 2: Can you offer any suggestions for improving the T.A.'s style of presentation, individual consultation, marking, etc?

- Slower while speaking please!
- The labs were a waste of time when getting feedback on projects. We'd sit there for an hour to get 2 minutes of feedback.
- We would go to the lab to sit for 40 minutes to wait for a 5 minute review. It often felt like a waste of time.
- To give more explicit details about the marking.
- I felt the lab time should have been used for more teaching. Barely had time to give feedback to everyone but it was okay feedback.
- Andrew is a nice TA!

T.A.: HAMRYSHEKWICH A
 Course: IAT 102
 Semester: 09-2

D105

TEACHING ASSISTANT EVALUATION

	Frequency Distribution						Mean	Valid Responses	No Resp.
	Weight:	4	3	2	1	0			
1. How often did you attend your tutorial (or lab)?	always	2 50%	2 50%	0 0%	0 0%	0 0%	3.50	4	0
2. Tutorials (or labs) and lectures were	coordinated	3 75%	1 25%	0 0%	0 0%	0 0%	3.75	4	0
3. Was the T.A. reasonably accessible for extra help?	available	3 75%	1 25%	0 0%	0 0%	0 0%	3.75	4	0
4. Did the T.A. keep to his/her scheduled office hours?	always	3 75%	0 0%	1 25%	0 0%	0 0%	3.50	4	0
5. Questions during tutorial (or lab) were	encouraged	3 75%	1 25%	0 0%	0 0%	0 0%	3.75	4	0
6. The T.A.'s marking was	fair	3 75%	1 25%	0 0%	0 0%	0 0%	3.75	4	0
7. The T.A.'s interest in the course content appeared to be	high	3 75%	0 0%	0 0%	1 25%	0 0%	3.25	4	0
8. Was the T.A. punctual in starting tutorials (or labs)?	always	3 75%	0 0%	1 25%	0 0%	0 0%	3.50	4	0
9. I would rate the tutorial (or lab) as		A	B	C	D	F			
10. I would rate the T.A.'s teaching ability as		2 50%	1 25%	1 25%	0 0%	0 0%	3.25	4	0



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SIAT Teaching Assistant Evaluation Remarks

Teaching Assistant:	Andrew Hawryshkewich
Semester:	Summer 2009 (1094)
Course:	IAT 102 – Graphic Design
Section:	D105

General Comments: This form contains all of the student responses for the 2 questions below. All student responses for each question were pooled together; individual student responses are separated by bullet points.

Question 1: What do you consider to be the strongest and weakest features of the T.A?
Strongest: <ul style="list-style-type: none">• Very good at providing feedback.• Very helpful.
Weakest:
Question 2: Can you offer any suggestions for improving the T.A.'s style of presentation, individual consultation, marking, etc?

T.A. : HAWRYSHKIEWICH A
 Course : IAT 102
 Semester : 09-2
 D106

TEACHING ASSISTANT EVALUATION

	Frequency Distribution						Mean	Valid Responses	No Resp.
	Weight:	4	3	2	1	0			
1. How often did you attend your tutorial (or lab)?	always	16 94%	1 6%	0 0%	0 0%	0 0%	3.94	17	0
2. Tutorials (or labs) and lectures were	coordinated	5 29%	7 41%	3 18%	1 6%	1 6%	2.82	17	0
3. Was the T.A. reasonably accessible for extra help?	available	10 59%	4 24%	1 6%	2 12%	0 0%	3.29	17	0
4. Did the T.A. keep to his/her scheduled office hours?	always	9 53%	5 29%	3 18%	0 0%	0 0%	3.35	17	0
5. Questions during tutorial (or lab) were	encouraged	10 59%	7 41%	0 0%	0 0%	0 0%	3.59	17	0
6. The T.A.'s marking was	fair	7 41%	4 24%	3 18%	1 6%	2 12%	2.76	17	0
7. The T.A.'s interest in the course content appeared to be	high	7 41%	7 41%	1 6%	1 6%	1 6%	3.06	17	0
8. Was the T.A. punctual in starting tutorials (or labs)?	always	4 24%	8 47%	2 12%	3 18%	0 0%	2.76	17	0
9. I would rate the tutorial (or lab) as		6 35%	7 41%	2 12%	2 12%	0 0%	3.00	17	0
10. I would rate the T.A.'s teaching ability as		8 47%	6 35%	1 6%	2 12%	0 0%	3.18	17	0



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SIAT Teaching Assistant Evaluation Remarks

Teaching Assistant:	Andrew Hawryshkewich
Semester:	Summer 2009 (1094)
Course:	IAT 102 – Graphic Design
Section:	D106

General Comments: This form contains all of the student responses for the 2 questions below. All student responses for each question were pooled together; individual student responses are separated by bullet points.

<p>Question 1: What do you consider to be the strongest and weakest features of the T.A?</p> <p>Strongest:</p> <ul style="list-style-type: none"> • He was a very good TA, always encouraging students and always suggesting solutions to us while respecting our points of view. • Knows his stuff, always open to questions, helpful. Genuine interest in students/course content. • Knowledgeable, good sense of humour and friendliness. • A lot of energy and helpful. • Giving feedback • Good experience with the programs we used, always helpful, even in emails. <p>Weakest:</p> <ul style="list-style-type: none"> • Early labs were a little unorganized, we got thrown into programs. • Picky, tough marking. • Organization.
<p>Question 2: Can you offer any suggestions for improving the T.A.'s style of presentation, individual consultation, marking, etc?</p> <ul style="list-style-type: none"> • No, everything was perfect. Maybe the timing of the beginning and end of the labs but that was due to the size of the labs. • Being a bit more systematic with draft checks so tutorials don't run over time. • Not really, everything worked out well.